

ORIGINAL

31
9/10/02

UNITED STATES DISTRICT COURT
FOR THE MIDDLE DISTRICT OF PENNSYLVANIA

JODY K. BUTTS, individually and
as parent and natural guardian for
RASHUN SUNCAR and LEQUINN BUTTS,
Minors, and MARK A. MARTIN, JR.,
individually,

Plaintiffs

v.

CITY OF YORK, OFFICER CURTIS D.
BEHM, OFFICER NICHOLAS W. FIGGE,
and POLICE COMMISSIONER HERBERT
GROCIK,

Defendants

:
:
: NO.: 1:00-CV-1893
:
:
:
: JURY TRIAL DEMANDED

FILED
HARRISBURG, PA

SEP 10 2002

MARY E. D'ANDREA/CLERK
Per
Deputy Clerk

UNSWORN DECLARATION OF HERBERT F. GROFCSIK

I, Herbert F. Grofcsik, do hereby state under penalty of perjury pursuant to 28
U.S.C. §1746 that the following is true and correct based upon my personal knowledge:

1. I am currently the Police Commissioner of the City of York, a position I
have held since January 17, 1996.

2. The York City Police Department adopted a policy with respect to
investigation of citizen complaints, General Order #89-001-03, "Investigation of
Complaints," effective May 31, 1989. Pursuant to that policy, every Complaint or
allegation of misconduct against a member of the Police Department will be thoroughly
investigated and the results of the investigation reduced to a written report.. basically, all
complaints are taken by the Department, a complaint form is given to the complainant for
filling out, an interview by the Internal Affairs Inspector is arranged, and full

investigation of the entire matter is undertaken, including interviews with involved officers and witnesses. A true and correct copy of General Order 89-001-03 is attached hereto and marked as Exhibit "1".

3. In Pennsylvania, municipal police officer training is governed by state law. The legislature has enacted the Municipal Training and Education Law (Act 120 of 1974), which establishes the training requirements of all police officers employed by cities, towns, townships or counties throughout the Commonwealth.

4. The York City Police Department has established guidelines for the professional training of all police officers, General Order #99-010-13, "Police Training" effective April 12, 1999. A true and correct copy of General Order #99-010-13 is attached hereto and marked as Exhibit "2".

5. Upon employment as a police officer in the City of York, a new police officer undergoes a session of orientation training concerning the rules and regulations of the Department, their standard operating procedures, including detailed instructions in the rules of conduct and other applicable rules and procedures are reviewed with the new police officer.

6. In addition to the initial orientation, each new police officer must complete a minimum of 520 hours of basic training at a certified police academy, participate in an 18 week field training program under the tutelage of a seasoned officer; and attend mandatory, annual in-service updates and other training dealing with various other aspects of police work. True and correct copies of the training records of the involved officers are attached and marked as Exhibit #3.

CERTIFICATE OF SERVICE

I, Donald B. Hoyt, Esquire, Assistant Solicitor for the City of York, do hereby certify that on this the 9th day of September, 2002, I am serving a true and correct copy of the attached **Unsworn Declaration of Herbert F. Grofcsik** upon the person(s) indicated below, service by First-Class Mail, Postage Prepaid and Addressed as follows:

Peter B. Foster, Esquire
Pinskey and Foster
121 South Street
Harrisburg, PA 17101

Frank J. Lavery, Jr., Esquire
Lavery, Faherty, Young & Patterson
The Kunkel Building
301 Market Street, Suite 800
P.O. Box 1245
Harrisburg, PA 17108-1245



Donald B. Hoyt, Esquire
Assistant City Solicitor
Attorney I.D. #18061
One Marketway West; 3rd Floor
York, PA 17401-1231
(717) 849-2250



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE GENERAL	EFFECTIVE DATE 5/31/89	NUMBER 89-0Q1-03
DISTRIBUTION All Police Personnel		
SPECIAL INSTRUCTIONS Cancel Gen0 79-004-03		
RE-EVALUATION DATE Self-canceling		NO. PAGE 1

SUBJECT

Investigation of Complaints

REFERENCE

- (a) IACP managing for Effective Police Discipline, pp. 156-171;
- (b) Gen0 81-003-02 "Rules of Conduct"
- (c) Gen0 88-001-03, "Administration of Discipline"

Enclosure

Citizen Complaint Report

I. PURPOSE

The accurate and unbiased investigation of complaints or allegations against members of a police department is one of the basic requirements of good law enforcement and effective public relations. Because the majority of our duties involve the regulation and control of human conduct, it must be expected that complaints will regularly be received from persons who feel that they have been subjected to unfair, unwarranted and occasionally criminal police actions. Regardless of its source, nature and apparent validity, each complaint must be thoroughly investigated and the complainant made aware of both the investigative process and the action taken, if any.

II. POLICY

Every complaint or allegation of misconduct against a member of this department will be thoroughly investigated and the results of the investigation reduced to a written report.

III. PROCEDURES

A. Receipt of Complaint or Allegation1. Oral

Any member receiving an oral complaint or allegation against a member in person or by telephone will immediately refer the complainant to his or her superior officer.

- a. Immediately upon receiving a complaint from a citizen, a superior officer will complete a Citizen Complaint Report (enclosure (1)) and obtain the complainant's signature thereon. The officer will then attempt to resolve the complaint by calling the member(s) involved to the station to discuss the matter with the complainant. In most cases, such a discussion will be the only action required to satisfy a complainant and resolve the matter without further investigation.

Gen089-001-03
Page 3

(2) In the event that a member has personal knowledge regarding the misconduct of any member of the Inspectional Services Division, such information shall be submitted directly to the Police Chief.

- b. Any member having personal knowledge regarding the misconduct of another member who fails to report such information in the manner set forth herein is guilty of unbecoming conduct as defined in Rule A-2 of reference (b).
- c. Allegations of misconduct made by any member against another member in any manner or form other than set forth herein constitute a violation of professional relationships as defined in Rule B-19 of reference (b).
- d. Any member who knowingly makes any false, inaccurate, or misleading allegation of misconduct against another member is guilty of unbecoming conduct as defined in Rule A-2 of reference (b).

5. Processing of Civilian Complaint Reports

Every Citizen Complaint Report, whether or not resolved by discussion with the complainant and the member(s) involved, will be forwarded to the Inspectional Services Division and indexed according to the name(s) of the member(s) involved. The Inspector in Charge will conduct frequent audits of serially numbered Citizen Complaint Report forms to insure that all forms are accounted for at all times.


6. Complaint To Be Signed and Sworn

No complaint against a member alleging brutality shall be investigated by the Inspectional Services Division unless the complainant's statement is signed by the complainant, and duly sworn before an officer authorized to administer oaths.

7. Superior Officers

Superior officers in the course of their duties as supervisors may observe violations of the rules and regulations or become aware of misconduct by their subordinates. Superior officers shall prefer disciplinary charges against subordinates in accordance with General Order 81-003-01, "Rules of Conduct" and General Order 88-001-03, "Administration of Discipline."

- a. Superior officers are defined as supervisors having the rank of sergeant, detective 1st class, or higher.

 <p>CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT</p>	<p>TYPE General</p>	<p>EFFECTIVE DATE 4/12/99</p>	<p>NUMBER 99-010-13</p>
<p>SUBJECT Police Training</p>		<p>DISTRIBUTION All Police Officers, Mayor, Solicitors</p>	
<p>REFERENCE</p> <ul style="list-style-type: none"> (a) Standard 7.4 "Training" <u>Standards Relating to the Urban Police Function</u>, American Bar Association; (b) Sec. 16 "Training," <u>Report On Police Natl. Advisory Comm. On Criminal Justice Standards and Goals</u>; (c) Chapter 3, "Police Training"; <u>PA Standards for the Criminal Justice System</u>; (d) Act No. 120 "Municipal Police Education and Training Program," Commonwealth of PA; (e) Unit 7C, "Field Training Procedures," <u>IACP Police Reference Notebook</u>, 2nd ed. 		<p>SPECIAL INSTRUCTIONS Replaces GenO 95-002-13 dtd 11/1/95</p>	
<p>ENCLOSURE None</p>		<p>RE-EVALUATION DATE 4/12/00</p>	<p>NO. PAGE 3</p>

I. PURPOSE

To establish guidelines for the professional training of all police officers.

II. POLICY

This department has a legal and moral obligation to provide the highest standard of professional police service to City of York. In order to fulfill this responsibility, it is essential that all police officers be professionally trained to perform their duties. National standards for police training have been established by references (a) and (b), and standards for police training in the Commonwealth by reference (c). This department will develop and implement professional training programs meeting or exceeding these standards for all levels of personnel.

III. PROCEDURES

A. Preparatory Training

The probationary year of employment will include a lengthy training period consisting of the following phases:

1. Initial Orientation

This phase will commence immediately upon employment and continue until new officers are assigned to a police academy for basic training. The purpose of this phase is to provide officers with a comprehensive introduction to the City and departmental organization, rules and procedures. New officers will be briefed by the Mayor, all department heads and police division commanders, attend a City Council meeting, visit County Control, and receive detailed instructions in the Rules of Conduct and other applicable rules and procedures. Some orientation training may continue immediately after graduation from ACT 120 program.

2. Basic Training

This phase will commence upon completion of initial orientation and continue for a period of



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

3/7/01

01-056.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION

Cpts. Ressler, Swartz, Lts. McClain, Vangreen,
Sullivan, Arnold, Veseth, Barbara Buchanan,
Insp. Thompson, Traffic Safety, CPO, Training, Records,
Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled

Spring Firearms Qualifications

Location : County FOP Range

Date : Friday June 8, 2001

Time : 8:00 AM to 4:00 PM

Sgt. Roy Kohler
Sgt. Daniel Aikey
PO Alan Good
PO Nicholas Figge
PO Jennifer Harrison
PO Larry Lawrence
PO Derek Hartman

Herbert F. Grofcsik
Police Commissioner

ALL-STATE LEGAL®

EXHIBIT

3



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE

SPECIAL

EFFECTIVE

01/24/01

NUMBER

01-019.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION

Cpts. Ressler, Swartz, Lts. McClain, Vangreen,
Sullivan, Arnold, Acting Lt. Veseth, Insp. Thompson,
Traffic Safety, CPO, Training, Records, Personnel,
Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled

AED Training

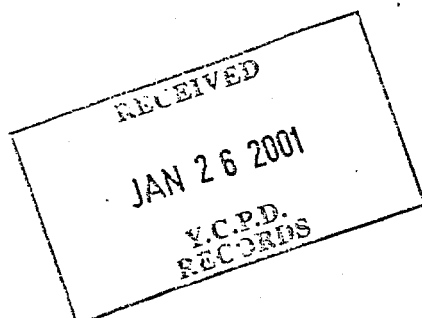
Sponsored by the American Heart Association

Location : Country Club of York
1400 Country Club Road
York, PA

Date : February 2, 2001

Time : 8:00AM to 10:00AM

Lt. Ronald McClain
Det. William Follmer
Cpl. Kevin Wharton
PO William Wentz
PO Hugh Poole
PO Steven Nicholas
PO Nicholas Figge
PO Scott Nadzom
Crime Prevention Officer Kate Seitz Bortner



Herbert F. Grofcsik
Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 08/07/00	NUMBER 00-083.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Mandatory In Service Training 2000

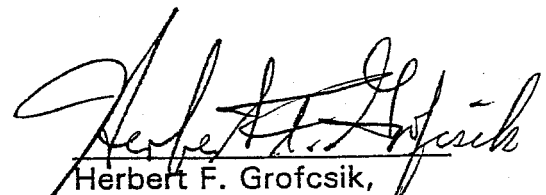
Legal Updates
Survival Tactics for Injured Officers
Case Preparation for Summary Trials and Preliminary Hearings

Location : Lincoln Way Fire Company
 300 East Berlin Road

Dates and Hours : September 18th	0800 hrs. - 1630 hrs.
September 19th	0830 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Sgt. Blemler
Cpl. Concepcion
Cpl. Lowe
Det. Camacho

Det. Spence
PO Figge
PO Kelly
PO Tison
PO Wesnak


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 08/26/99	NUMBER 99-106.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

Revision 09/16/99

The following personnel will attend training entitled:

**Spillman Technologies Hub Training
Inquiry and Reports**

Location : City of York
 Economic Development Conference Room
 14 W. Market St.

Dates : September 22nd - 23rd , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Fuentes
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton

Det. Camacho
PO Bloss
PO Figge
PO Goshen
Patricia Miller
Sharon Thurston
Tammy Souders


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE

SPECIAL

EFFECTIVE DATE

08/26/99

NUMBER

99-106.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen,
Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO,
Training, Records, Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled:

Spillman Technologies Hub Training
Inquiry and Reports


Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 15th - 16th , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton
PO Figge

PO Goshen
PO Hansen
PO Markley
PO Poole
Patricia Miller
Sharon Thurston
Tammy Souders


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	08/26/99	99-106.20
DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPD, Training, Records, Personnel, Concerned Persons		
SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES
		1

SUBJECT

TRAINING ASSIGNMENT

REFERENCE

Revision 09/16/99

The following personnel will attend training entitled:

Spillman Technologies Hub Training
Inquiry and Reports

Location : City of York
Economic Development Conference Room
14 W. Market St.

Dates : September 22nd - 23rd , 1999

Hours : 0800 hrs. - 1700 hrs.

Capt. Ressler (OIC)
Capt. Swartz
Lt. Sullivan
Sgt. Butler
Cpl. Fuentes
Cpl. Knauer
Cpl. Lowe
Cpl. Wharton

Det. Camacho
PO Bloss
PO Figge
PO Goshen
Patricia Miller
Sharon Thurston
Tammy Souders

Herbert F. Grofcsik
Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 03/31/99	NUMBER 99-044.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

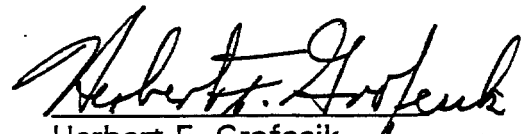
Friday , April 9, 1999

0800 hrs. - 1600hrs.

Lt. Arnold
Sgt. Stine
DIC Roberts
Cpl. Aikey
Cpl. Brewster
Det. Ward
PO Behm
PO Bloss

PO Blymier
PO Clarkson
PO Goshen
PO Levinsky
PO Nadzom
PO Shaffer
PO Wentz

Equipment needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate duty belt
Gun cleaning equipment


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 02/23/99	NUMBER 99-022.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPD, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS :		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Mandatory In Service Training 1999

Legal Updates
Career and Personal Survival
Conflict Resolution for Police

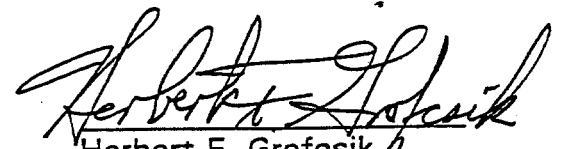
Location : Lincolnway Fire Company
 300 East Berlin Rd.

Dates and Hours : March 18th
 March 19th

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Lt. McClain (OIC)
Sgt. Barth
Sgt. Fells
DIC Williams
Cpl. Brewster
Cpl. Wm. Brown
Cpl. Concepcion
Cpl. O'Neil
Cpl. Utley
Cpl. Wharton
Det. Camacho
Det. Follmer

Det. Hose
Det. Spence
Det. Walker
Det. Ward
PO Behm
PO Levinsky
PO Miller
PO Muldrow
PO Nestor
PO Poole
PO Tschopp
PO Wentz


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 02/23/99	NUMBER 99-023.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Mandatory In Service Training 1999

Legal Updates

Officer Safety IX

Conflict Resolution for Police

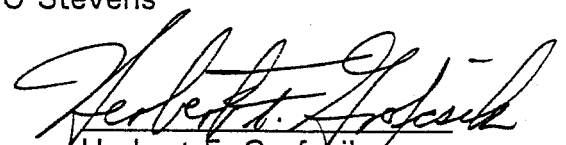
Location : Spring Garden Twp. Police Dept.
 340 Tri Hill Rd.

Dates and Hours : April 22nd
 April 23rd

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Sgt. Beveridge
Sgt. Butler
Sgt. Kohler
Sgt. Mehring
Sgt. Veseth
DIC Daryman
DIC Roberts
DIC Rohrbaugh
Cpl. Fuentes
Cpl. Losty
Cpl. Luchko
Cpl. Hernandez
Cpl. T. Ross
PO Blymier
PO Buchkoski

PO Daniels
PO DeHart
PO Figge
PO Good
PO Goodwin
PO Hibner
PO Johnson
PO Kling
PO Koltunovich
PO Lawson
PO Markley
PO Pace
PO Rosier
PO S. Ross
PO Seelig
PO Stevens


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SUBJECT	TYPE SPECIAL	EFFECTIVE DATE 02/03/99	NUMBER 99-010.20
TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Verbal Judo

Location : Horticultural Hall
 York Fairgrounds
 Dates : February 16 - February 17, 1999
 Hours : 0800 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
 Insp. Thompson
 Sgt. Barth
 Sgt. Blemler
 Sgt. Girling
 DIC Williams
 Cpl. Wm. Brown
 Cpl. O'Neil
 Cpl. Utley
 Det. Camacho
 Det. Hose
 Det. Follmer
 PO Behm
 PO Blymier

PO Buchkoski
 PO Figge
 PO Goshen
 PO Hibner
 PO Johnson
 PO Kelly
 PO Peddicord
 PO Rosier
 PO Shaffer
 PPO Devereaux
 PPO Cromer
 PPO Hooper
 PPO Rosario
 PPO Shermeyer


 Herbert F. Grofcsik,
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 02/03/99	NUMBER 99-010.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

REVISION (02/12/99)

Verbal Judo

Location : Horticultural Hall
 York Fairgrounds

Dates : February 16 - 17 , 1999

Hours : 0800 hrs. - 1600 hrs.

Lt. Vangreen (OIC)
Insp. Thompson
Sgt. Barth
Sgt. Blemler
Sgt. Girling
Sgt. Stine
DIC Williams
Cpl. Wm. Brown
Cpl. O'Neil
Cpl. Losty
Cpl.. Utley
Det. Hose
Det. Follmer
PO Behm
PO Blymier
PO Buchkoski

PO Figge
PO Good
PO Goshen
PO Hansen
PO Kelly
PO Lawson
PO Nicholas
PO Peddicord
PO Rosier
PO Seelig
PO Shaffer
PPO Devereaux
PPO Hooper
PPO Rosario
PPO Shermeyer

RECEIVED

FEB 12 1999

**Y.C.P.D.
RECORDS**



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 01/07/99	NUMBER 99 - 001.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

ASP Training and Certification

Location : Lincoln Fire Company
Roosevelt Ave. at Maryland Ave.

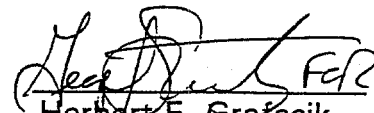
Date : January 15, 1999

Hours : 0800 hrs. - 1600 hrs.

Instructors : Sgt. Kohler , Cpl. McBride

Sgt. Fells
Cpl. Brewster
Cpl. Kleynen
Cpl. Losty
PO Figge
PO Goodwin
PO Hibner

PO Muldrow
PO Pace
PO Poole
PO Riccobono
PO Seelig
PO Veater
PO Wentz


Herbert F. Grofcsik,
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

06/10/98

NUMBER

98-063.20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen,
Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO,
Training, Records, Personnel, Concerned Persons

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

The following personnel will attend training entitled:

Mandatory In Service Training 1998

Updates
Officer Safety Awareness VIII
Ethics

Location : Northern York County Regional Police Dept.

Dates and Hours : September 2nd
September 3rd

0800 hrs. - 1630 hrs.
0830 hrs. - 1600 hrs.

Sgt. Barth
Sgt. Stine
Cpl. Brewster
Cpl. Concepcion
PO Behm

PO Camacho (9/3 only)
PO Figge (9/2 only)
PO Hibner
PO Levinsky
PO Tison


Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 03/30/98	NUMBER 98-048.20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreen, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPO, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

Friday , April 24 , 1998

0800hrs. 1600 hrs.


Capt. Swartz
Lt. Vangreen
D1C Daryman
D1C Williams
Cpl. Aikey
Cpl. Brewster
Cpl. Fuentes
Cpl. Losty

PO Behm
PO Bloss
PO Camacho
PO Daniels
PO Santiago
PO Spence

Equipment Needed : Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accomodate the duty belt
Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty
Shall use the holster they wear on duty.


Herbert F. Grofcsik,
Police Commissioner

 CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT	SPECIAL	EFFECTIVE DATE 03/30/98	NUMBER 98-052.20
SUBJECT. TRAINING ASSIGNMENT	DISTRIBUTION Capts. Ressler, Swartz, Lts. McClain, Downing, Vangreene, Stabley, Sullivan, Arnold, Insp. Thompson, Traffic Safety, CPD, Training, Records, Personnel, Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P. # 73 Firearms Range

Friday, May 29, 1998

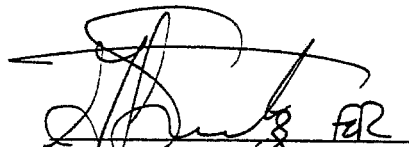
0800 hrs. - 1600 hrs.

Lt. Downing
Lt. Stabley
Sgt. Barth
Sgt. Kohler
Cpl. Kleynen
Cpl. Luchko
Det. J. McBride

Det. Roberts
PO Figge
PO Goodwin
PO Nicholas
PO Pace
PO Searfoss
PO Wharton

Equipment Nedded :

- Duty weapon and all issued magazines
- Duty gunbelt with inner belt
- Pants which will accomodate the duty belt
- Gun cleaning equipment


Herbert E. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	09/12/97	97-0 65.20
SUBJECT		
DISTRIBUTION Capt. Ressler, Lts. McClain, Downing, Vangreen, Stabley, Swartz, Arnold, Insp. Thompson, Traffic Safety, CPO, DV Training, Records, Personnel, Concerned Persons		
REFERENCE		
SPECIAL INSTRUCTIONS		
ENCLOSURE		NO. PAGES
RE-EVALUATION DATE		1

The following personnel will attend training entitled:

Fall Firearms Qualifications/CPR Certification
York County F.O.P. #73 Firearms Range/Lincoln Fire Co.
Friday, September 12th, 1997
0800-1800hrs. Note: Training begins promptly at 0800hrs

The following personnel will report to the firearms range at 0800hrs and Lincoln Fire Co, at 1300 hrs:

Sgt Brunner	PO Lowe
Sgt Mehring(CPR only)	PO T Ross
Sgt Conklin	PO Figge
Cpl Brown	CO Groff(CPR only)
PO Fetrow	

The Following personnel will report to CPR training at the Lincoln Fire Co. at 0800hrs and the firearms range at 1300hrs:

Com Grofcsik(CPR only)	PO Behm
Lt Arnold	PO Camacho
Sgt Blemler	PO Hibner
Det Follmer	PO Goshen
Cpl Brewster	

Range Instructors: Cpl Utley & PO Buchkoski
CPR Instructors: PO Daniels & Knauer

Equipment Needed: Duty weapon and all issued magazines
Duty gun belt with inner belt
Pants- MUST accommodate the inner belt and it must be worn.
Body Armor, Gun cleaning equipment

Herbert F. Grofcsik
Herbert F. Grofcsik,
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

SUBJECT	TYPE	EFFECTIVE DATE	NUMBER
TRAINING ASSIGNMENT	SPECIAL	03/17/97	97-036-20
REFERENCE	DISTRIBUTION Lts. McClain, Downing, Stabley, Vangreen, Swartz, Ressler, Insp. Thompson, Sgt. Brunner, CPO, DV, Traffic Safety, Training, Records, Personnel		
ENCLOSURE	SPECIAL INSTRUCTIONS		NO. PAGES
	RE-EVALUATION DATE		1

The following personnel will attend training entitled:

Spring Firearms Qualifications
 York County F.O.P #73 Firearms Range
 Friday April 11, 1997
 08:00 - 16:00 Training begins promptly at 08:00

D1C Williams
 Cpl. Fuentes
 Cpl. B. McBride
 PO Levinsky
 PO Muldrow
 PO Lawson
 PO Knauer
 PO Searfoss
 PO Kleyen

PO Poole
 PO Wharton
 PO Figge
 PO Lowe
 PO Pace
 PO Stevens
 PO Goodwin
 PO Corley
 PO Johnson

EQUIPMENT NEEDED:

Duty weapon and all issued magazine
 Duty gunbelt with inner belt
 Pants which will accommodate the inner belt, (uniform pants, BDU's, jeans). Pants must accommodate the inner belt, and it must be worn while qualifying.
 Body Armor
 Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty shall use the holster they wear on duty..


 Herbert F. Grofchik,
 Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

	TYPE SPECIAL	EFFECTIVE DATE 03/17/97	NUMBER 97-041-20
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Lts. McClain, Downing, Stabley, Vangreen, Swartz Ressler, Insp. Thompson, Sgt. Brunner, CPO, DV, Traffic Safety, Training, Records, Personnel		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES 1	

The following personnel will attend training entitled:

Spring Firearms Qualifications
York County F.O.P #73 Firearms Range
Friday May 9, 1997
08:00 - 16:00 Training begins promptly at 08:00


Sgt. Mehring
Sgt. Blemler
PO Hernandez

PO Behm
PO Nadzom
PPO Kelly

EQUIPMENT NEEDED:

Duty weapon and all issued magazines
Duty gunbelt with inner belt
Pants which will accommodate the inner belt, (uniform pants, BDU's, jeans). Pants must accommodate the inner belt, and it must be worn while qualifying.
Body Armor
Gun cleaning equipment

Detectives and Officers permanently assigned to plain clothes duty shall use the holster they wear on duty..


Herbert F. Grofcsik
Police Commissioner



**CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT**

JECT TRAINING ASSIGNMENT	TYPE SPECIAL	EFFECTIVE DATE 01/28/97	NUMBER 97-022-20
REFERENCE	DISTRIBUTION Lts. McClain, Downing, Stabley, Vangreen, Ressler, Swartz, Insp. Thompson, 7P-3A Shift, CPO, DV, Traffic Safety, Training, Records, Personnel SPECIAL INSTRUCTIONS		
DURATION	RE-EVALUATION DATE		NO. PAGES 1

The following personnel will attend training entitled Standardized Field Sobriety Test Practitioner, to be held at the Lincolnway Fire Company, West Manchester Township. Training dates shall be February 10 - 13, 1997. Course hours are 08:00 - 16:30.

Cpl. Steven Butler
PO Nicholas Figge


Herbert F. Grofesik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

EFFECTIVE DATE

NUMBER

SPECIAL

01/17/97

97-001-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION

Lts. McClain, Downing, Stabley,
Vangreen, Ressler, Swartz, Insp. Thompson, 7P-3A Shift,
CPO, DV, Traffic Safety, Training, Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

1

REVISION

The following personnel will attend 1997 Mandatory In Service Training. to be held February 3 - 4, 1997 at the Spring Garden Township Police Department. The course and hours are follows:

2/3/97	Section 34861	Interview and Interrogation
2/4/97	Section 34862	Updates
2/4/97	Section 34863	Officer Safety Awareness VII

Comm. Grofcsik
Lt. Swartz
Insp. Thompson
Sgt. Stine
Sgt. Veseth
Sgt. Fells
D1C Williams
Cpl. Fuentes
Cpl. Brewster
Cpl. Losty
Cpl. Utley
Det. Ward
Det. George

PO J. Brown
PO Good
PO Kling
PO Hernandez
PO Behm
PO Markley
PO S. Ross
PO Poole
PO Figge
PO Johnson
PO Seelig

Herbert F. Grofcsik
Police Commissioner



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

EFFECTIVE DATE

NUMBER

1/8/97

97-014-20

SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS


ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend training entitled Advanced Interview and Interrogation,, to be held Fe
25-26, 1997 in Room N-211 at HACC. The hours are 0800-1600.

Cpl Concepcion
PO Beveridge
PO Behm
PO Harrison
PO Nadzom


Herbert F. Grofcsik
Police Commissioner

HFG/MRD



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

1/1/97

97-001-20

SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1997 mandatory In Service Training, to be held February 3-4, 1997 at the Spring Garden Twp Police Department. The courses and hours are as follows:

2/3/97	Section 34861	Interview and Interrogation
2/4/97	Section 34862	Updates
2/4/97	Section 34863	Officer Safety Awareness VII

Comm. Grofcsik
Lt. Stabley
Lt. Swartz
Insp. Thompson
Sgt. Stine
Sgt. Veseth
Sgt. Fells
DIC Williams
Cpl. Fuentes
Cpl. Brewster
Cpl. Losty
Cpl. Utley
Det. Ward
Det. George

PO J. Brown
PO Good
PO Levinsky
PO Kling
PO Hernandez
PO Beveridge
PO Behm
PO Buchkoski
PO Markley
PO S. Ross
PO Poole
PO Figge
PO Johnson
PO Seelig


Herbert F. Grofcsik
Police Commissioner

HFG/MRD

CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

10/25/96

NUMBER

96-130-20

SUBJECT

TRAINING ASSIGNMENT

Distribution:

Lt. McClain, Ressler, Swartz, Vangreen, Stabley,
Downing, Insp. Thompson, 7PM-3AM Shift,
CPO Div, DV Div, Traff Saf., Training File,
Records, Personnel

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

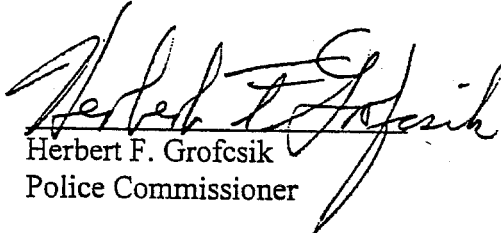
RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the fall re-certification training for 1996 First Aid and CPR. The class will be held at the Lincoln Fire Company, Roosevelt and Maryland Avenues from 0900-1700 hours on Monday November 11, 1996. Jeans and BDU's are acceptable for this training.

INSTRUCTORS : PO MARKLEY & PO DANIELS

Lt. McClain
Sgt. Hill
Cpl. Brown
Cpl. Utley
Cpl. Butler
PO Stambaugh
PO Tschopp
PO Behm
PO Buchkoski
PO Lowe
PO Figge
PO Goodwin


Herbert F. Grofcsik
Police Commissioner

HFG/MRD



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/19/96

NUMBER

96-088-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

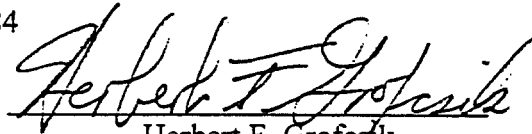
ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Drug Investigation, to be held at HACC,
Room N-211 on September 24-26, 1996 from 0800-1600 hours.

CPL O'Neil # 86
PO Searfoss # 186
PO Behm # 119
PO Hernandez # 182
PO J. Veater # 128
PO King # 180
PO Johnson # 184


Herbert F. Grofczyk
Police Commissioner

** CPL O'Neil will be OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/19/96

NUMBER

96-089-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREER,
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend DUI and Case Preparation, to be held at HACC,
Room N-211 on September 30, 1996 from 0800-1600 hours.

PO Markley # 104
PO Nicholas # 131
PO Figge # 136
PO Lowe # 132
PO Nadzom # 180

Herbert F. Grofcsik
Police Commissioner

** PO Markley will be OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

07/19/96

96-084-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN,
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS;
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Latent print Processing, to be held at HACC,
Room N-211 on September 11-12, 1996 from 0800-1600 hours.

CPL O'Neil # 86
CPL Kahley # 90
PO Hernandez # 182
PO Figge # 136
PO Harrison # 118
PPO Camacho # 137
PPO Corley # 144

Herbert F. Grofcsik
Herbert F. Grofcsik
Police Commissioner

** Cpl. O'Neil is OIC and will arrange with Lt. McClain for transportation



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/19/96

NUMBER

96-092-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Courtroom Presentation, to be held at HACC,
Room N-206 on October 22-23, 1996 from 0800-1600 hours.

PO Hose # 103
PO Behm # 119
PO Johnson # 184
PO Camacho # 137

Herbert F. Grofsnik
Police Commissioner



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

02/18/96

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN
STABLEY, & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend "Vehicle Search and Seizure", to be held March 15, 1996 at The Department of Veteran Affairs, 1700 South Lincoln Avenue, Lebanon, Pa. The times will be 0900-1600 hours in building 22, 2nd floor classroom. TIPS is co-hosting this seminar.

Cpl.	B.	McBride	# 167
PO		O'Neil	# 138
PO		Fetrow	# 140
PO		Behm	# 119
PO	J.	Veater	# 128
PO		Wentz	# 176
PO		Figge	# 136
PPO		Harrison	# 118

Herbert F. Grofcsik
Herbert F. Grofcsik
Police Commissioner

HFG/mrd



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

02/16/96

96-029-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN,
STABLEY, & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS;
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

DURATION

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend "Vehicle Search and Seizure", to be held March 15, 1996 at The Department of Veteran Affairs, 1700 South Lincoln Avenue, Lebanon, Pa. The times will be 0900-1600 hours in building 22, 2nd floor classroom. TIPS is co-hosting this seminar.

Cpl.	B.	McBride	# 167
PO		O'Neil	# 138
PO		Fetrow	# 140
PO		Behm	# 119
PO	J.	Veater	# 128
PO		Wentz	# 176
PO		Figge	# 136
PPO		Harrison	# 118

Herbert F. Grofcsik
Herbert F. Grofcsik
Police Commissioner

HFG/mrd



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

02/13/96

NUMBER

96-018-20

LECT

TRAINING ASSIGNMENT

DISTRIBUTION LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN,
STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER &
CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS
PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

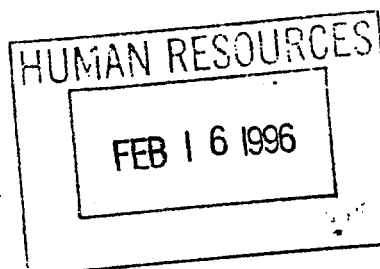
The following personnel will attend training entitled " Dealing With
Difficult People", to be held March 27, 1996 at HACC, North Hall Room
201.

Cpl. Brewster # 102
PO Hose # 103
PO T. Ross # 194
PO J. Veater # 128
PO Peddicord # 197

PO Behm # 119
PO Nicholas # 131
PO Knarr # 152
PO Stevens # 191
PO Corley # 144

HFG/mrd

H. F. Grofcsik
Herbert F. Grofcsik
Police Commissioner





POLICE DEPARTMENT

SPECIAL

11/30/95

95-144-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS; SGTS. BRUNNER & CONKLIN; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1996 MPOETC Mandatory In-Service Training, to be held May 15 and 16, 1996 at The Commonwealth Fire Company, N. Sherman Street Extended, Springettsbury Township from 0800-1630 hours daily.

05/15/96 Updates and Officer Safety Awareness VI
05/16/96 Crime Scene Investigation I and II

PO Behm	#119
PO Figge	#136
PO Stevens	#191
PO Harrison	#118

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

RECEIVED
MAY 15 1996



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

09/13/95

NUMBER

95-112-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMP
SGTS. BRUNNER, & CONKLIN; CONCERNED PERSONS;
TRAINING FILE; RECORDS; ~~PERSONNEL~~

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1995 First Aid/CPR re-certification and fall 1995 Firearms on Tuesday, September 26, 1995. CPR and First Aid will be held at Lincoln 9 Fire Company from 0800-1200 hours. Officers will then report to the F.O.P. County Firearms Range NO LATER THAN 1300 HOURS.

Full duty gunbelts are to be brought to the range, (Including your issued Glock weapon and magazines.) Leave your duty ammo secured in your vehicle once arriving to the range. We shall NOT be shooting or re-issuing duty ammo this qualification.

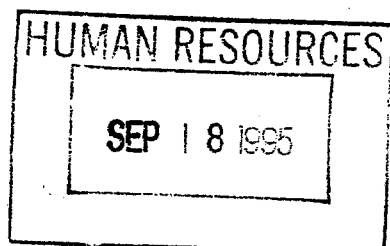
Blue jeans and similar attire (BDU's etc.) are approved for this training day.

Lt. Stabley	# 22
Sgt. Veseth	# 56
Sgt. Fells	# 63
D1C Daryman	# 83
Det. Seiffert	#115
PO Heilman	#105
PO Muldrow	#143
PO Ward	#133
PO Behm	#119
PO Riccobono	#157
PO Pace	#196
PO Stevens	#191

Russell L. Clanagan

Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

08/01/95

NUMBER

95-074-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend E.V.O.C. (Emergency Vehicle Operation Course), to be held October 9, 10, and 11, 1995 at HACC. The class will begin in room N-206. The hours of this training are 0800-1600.

PO Ward	#133
PO Behm	#119
PO King	#180
PO Pace	#191

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

REVISION



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/19/95

NUMBER

95-077-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS; SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL; TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

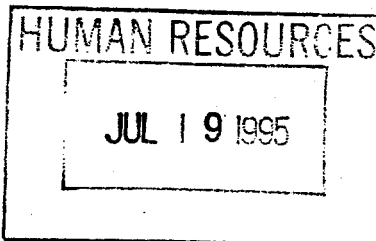
The following personnel will attend DUI Investigation and Case Preparation school to be held at HACC, North Hall, Room 211 on September 25, 1995.

PO Wentz	#176
PO Behm	#119
PO E. Veater	#172

***PO Wentz is OIC and should arrange for transportation with Lt. McClain ahead of time.

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/07/95

NUMBER

95-074-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend E.V.O.C. (Emergency Vehicle Operation Course), to be held July 28, 29, and 30, 1995 at HACC. The class will begin in room N-206. The hours of this training are 0800-1600.

PO Ward	#133
PO Behm	#119
PO King	#180
PO Pace	#191

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

POLICE DEPARTMENT		SPECIAL	07/05/95	NUMBER 95-070
SUBJECT TRAINING ASSIGNMENT		DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLE SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. T SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE		NO. PAGES

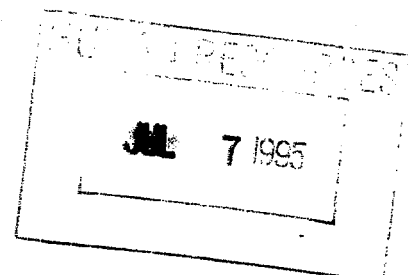
The following personnel will attend ESP Certification School, to be held July 18, 1995 from 0900-1300 hours. This training will take place at the York City Police Department.

Corporal Girling	#173
PO J. Veater	#128
PO Koltunovich	#189
PO Wharton	#174
PO Figge	#136
PO Aikey	#163

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

*****NOTE OF INTEREST: All officers will have the option of using LV or vacation for the remaining of the tour, or can be used to perform some tasks in Records, such as filing, microfilming, etc. (3-11 officers can augment their shift once 2:00 rolls around)





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

07/05/95 95-071-20

NUMBER

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOME
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend a Marijuana Interdiction/Eradication Seminar to be held Wednesday, July 12, 1995, at Fort Indiantown Gap, PA from 0830-1600 hours.

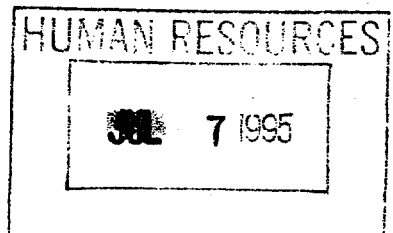
Sgt. Fells	# 63
Det. J. McBride	#171
Det. Roberts	#146
PO B. McBride	#167
PO Behm	#119
PO J. Veater	#128
PO E. Veater	#172

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes

*** Sgt. Fells is OIC and should arrange for transportation.

*** Registration and meal money being sent to the GAP separately.





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

06/07/95

NUMBER

95-067-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONS
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Hazardous Materials Course to be held at Northern Regional Police Department on July 18, 1995:

The first group will attend from 1300-1430 hours:

Sgt. Conklin	# 52	PO Levinsky	#183
Sgt. Mehring	# 64	PO Brewster	#102
Sgt. Hill	# 53	PO Hernandez	#182
POIC W. Brown	#165	PO Santiago	#161

The second group will attend from 1500-1630 hours:

Sgt. Fells	# 63	PO Losty	#147
Det. Barth	#195	PO Poole	#135
PO Lawson	#193	PO Wharton	#174
PO Behm	#119	PO Lowe	#132
PO Hansen	#177		

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SPECIAL

06/07/95

NUMBER

95-068-2

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN; RESSLER,
SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMAS
SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Hazardous Materials Course to be held at Northern Regional Police Department on July 25, 1995:

The first group will attend from 1300-1430 hours:

Sgt. Sullivan	# 68	PO Wagner	#198
POIC Kahley	#106	PO Muldrow	#143
PO Stambaugh	#108		

The second group will attend from 1500-1630 hours:

Lt. Swartz	# 25	PO Riccobono	#157
PO Nicholas	#131	PO Pace	#196
PO Figge	#136	PO Stevens	#191

The third group will attend from 1800-1930 hours:

Sgt. Arnold	# 58	PO Peddicord	#197
PO Mincemoyer	#127	PO Aikey	#163
PO J. Veater	#128		

Russell L. Clanagan
Russell L. Clanagan
Police Commissioner

RLC/aes



POLICE DEPARTMENT

SPECIAL

05/31/95

95-062-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. MCCLAIN, RESSLER, SWARTZ, VANGREEN, STABLEY & DOWNING; INSP. THOMPSON; SGTS. BRUNNER, MEHRING & CONKLIN; CONCERNED PERSONNEL; TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Spring 1995 Firearms Qualifications on Friday, June 30, 1995, to be held at the York County FOP Range on Indian Rock Dam Road. The hours are 0800-1600. Blue jeans will be permitted for this training. Each officer is to bring his or her entire duty gunbelt, with their issued Glock weapon and all magazines that were issued to them. The new 40 cal. Glocks will be issued at this time and used for this qualification.

POIC Dacheux	#162
PO Bricker	#190
PO Santiago	#161
PO Markley	#104
PO Figge	#136
PO Lowe	#132
PPO Goodwin	#175
PPO Nadzom	#158
PPO Tison	#155

Russell L. Clanagan
Police Commissioner

RLC/aes



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT TRAINING ASSIGNMENT	TYPE SPECIAL	EFFECTIVE DATE 04/27/95	NUMBER 95-049-2
REFERENCE	DISTRIBUTION CAPT. GROSS; LTS. RESSLER, MCCLAIN, 3-11, VANGREEN, STABLEY, & DOWNING; INSP. THOMAS; SGTS. SWARTZ, CONKLIN & MEHRING; CONCERNED PERSONNEL; TRAINING FILE; RECORDS PERSONNEL ; ACCOUNTING		
CLOSURE	RE-EVALUATION DATE		NO. PAGES

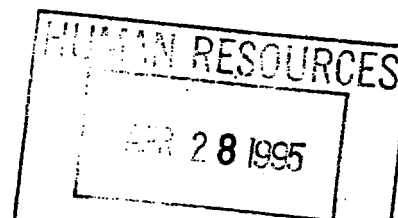
The following personnel will attend a training seminar entitled "Policing Your Image" which will take place on Friday, May 26, 1995 from 1:00 p.m. - 5:00 p.m. This training will be held at the Training/Meeting Room of the Waste Water Treatment Plant on Black Bridge Road. If the parking lot of the Administration Building is full, parking will be permitted on both sides of the paved main road.

Sgt. Brunner	# 61	PO Koltunovich	#189
DIC Williams	# 81	PO Losty	#147
Det. J. McBride	#171	PO Wharton	#174
Det. Walker	#142	PO Figge	#136
PO Hose	#103	PO Lowe	#132
PO Santiago	#161	PO King	#180
PO Wentz	#176	PO Harrison	#118
PO Behm	#119	PO Goodwin	#175
PO Mincemoyer	#127	PO Knarr	#152
PO J. Veater	#128		

**Lt. Downing will be assigning 5 officers to report to the training room 1/2 hour early to set up chairs and tables.

Russell L. Clanagan
Police Commissioner

RLC/aes





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

02/27/95

NUMBER

95-025-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPT. GROSS; LTS. RESSLER, MCCLAIN,
LISTER, VANGREEN, STABLEY, & DOWNING; INSP. THOMAS
SGTS. SWARTZ, CONKLIN & MEHRING; CONCERNED PERSONNEL
TRAINING FILE; RECORDS; PERSONNEL; ACCOUNTING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following officers will attend 1995 MPOETC Mandatory In Service Training to be held June 7 - 8, 1995 at the Northern Regional Police Department.

06/07/95	Sect.# 34210	Legal Update	0800-1200
06/07/95	Sect.# 34211	Off. Safety Aware.	1300-1630
06/08/95	Sect.# 34212	Cultural Diversity	0830-1600

Sgt. Brunner	# 61
Sgt. Conklin	# 52 (to attend June 7 only)
Sgt. Blemler	# 67
DIC Daryman	# 83
POIC Concepcion	#125
Det. Rohrbaugh	#150
PO Leppo	#148
PO Searfoss	#185
PO Behm	#119
PO Buchkoski	#145
PO Wharton	#174
PO Figge	#136
PO Aikey	#163

**Please take along your crimes codes.

Russell L. Clanagan

Russell L. Clanagan
Police Commissioner

HUMAN RESOURCES

RLC/aes

1995



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

10/03/94

NUMBER

94-095-19

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LITS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY, & DOWNING; SWAINSP. THOMPSON;SGTS. FELLS, & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL; DAYWOOD J. ROBINSON

REFERENCE

SPECIAL INSTRUCTIONS

DURATION

RE-EVALUATION DATE

NO. PAGES

The following personnel are to report to the York County FOP Range on Indian Rock Dam Road on Wednesday, October 19, 1994 at 0800 hours. Bring your complete duty gunbelt weapon and magazines. Lunch will be 1130 to 1230 hours. At 1230 sharp report to Lincoln 9 on Roosevelt Avenue for First Aid/CPR Re-certification.

Lt. Lister	# 25
Sgt. Brunner	# 61
Sgt. Stine	# 65
Sgt. Conklin	# 52
D1C Williams	# 81
Det. Roberts	#146
PO Heist	#152
PO Bricker	#190
PO Pfeifer	#175
PO Wentz	#176
PO Behm	#119
PO Mincemoyer	#127
PO Losty	#147

*First Aid Instructors will be PO Knauer and PO Mincemoyer..
*Fire Arms Instructors will be PO1C Girling and PO Pfeifer.

Thomas C. Gross
Acting Chief of Police

HUMAN RESOURCES

OCT - 3 1994



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

08/10/94

NUMBER

94-071-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN
VANGREEN, RESSLER, LISTER, & STABLEY; LT. DOWNING
INSP. ZEAGER; SGTS. FELTS, & MEHRING; CONCERNED
PERSONS; TRAINING FILE; RECORDS; **PERSONNEL**

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

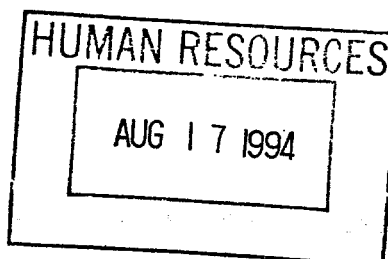
RE-EVALUATION DATE

NO. PAGES

The following personnel will attend a training session entitled
Latent Print Processing, to be held September 8 and 9, 1994 from 0800-
1630 hours. This course will be held in room PSTC-, N-211 at HACC.

PO	Fetrow	#140
PO	Ward	#133
PO	Behm	#119
PO	S. Ross	#141
PO	Peddicord	#197

Thomas C. Gross
Thomas C. Gross
Acting Chief of Police





CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

05/03/94

NUMBER

94-050-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAI
VANGREEN, RESSLER, LISTER, STABLEY & DOWNING;
INSP. ZEAGER; SGTS. BRUNNER, MEHRING, FELLS; CONC
PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend Spring 1994 Firearms Qualifications, to be held at the York County FOP Range on Indian Rock Dam Road. The hours are 0800-1600. Each officer is to bring his or her full duty belt, including the inner belt. The date of this training is Friday, June 24, 1994.

Lt.	Stabley	#	22
Lt.	Lister	#	25
Sgt.	Hill	#	53
Det	J. McBride	#	171
POIC	Kahley	#	106
PO	Bricker	#	190
PO	Levinsky	#	183
PO	George	#	123
PO	Ward	#	133
PO	Behm	#	119
PO	E. Veater	#	172
PO	Wharton	#	174
PO	Figge	#	136
PPO	Aikey	#	163

WE Smith
William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE
SPECIAL

EFFECTIVE DATE
4/29/94

NUMBER
94-042-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN, VANGREEN, RESSLER, LISTER, STABLEY & DOWNING; INSP. ZEAGER; SGTS. BRUNNER, MEHRING, FELLS; CONCERN PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

CLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the 90 minute Hazardous Materials update course, to be held at Northern Regional Police Department on Tuesday, July 26, 1994 from 1300-1430:

Sgt.	Swartz	#	66
Sgt.	Blemler	#	67
DIC	Thompson	#	82
POIC	Dacheux	#	162
POIC	Ford	#	181
POIC	Fuentes	#	101
POIC	Kohler	#	158
PO	Leppo	#	148
PO	Stambaugh	#	108
PO	Knauer	#	126
PO	Tschopp	#	129
PO	Santiago	#	161
PO	Behm	#	119

WES
William E. Smith
Chief of Police

MAY 04 1994



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

4/15/94

NUMBER

94-030-20

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LITS. MCCLELLAN, VANGREEN, RESSLER, LISTER, & STABLEY & DOWNING; INSP. ZEAGER; SGTS. FELLS, & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend the Police Cyclist Program to be held at HACC June 13-16, 1994 in room N-211.

PO1C	Barth	# 195
PO	Beveridge	# 134
PO	Daniels	# 199
PO	Tschopp	# 129
PO	Clarkson	# 187
PO	Behm	# 119
PO	J. Veater	# 172
PO	Hansen	# 177

WE Smith
William E. Smith
Chief of Police

* PO1C Barth: Please coordinate with daywork to, arrange for transportation.



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE SPECIAL	EFFECTIVE DATE 01/03/94	NUMBER 94-004-20
SUBJECT DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAR VANGREEN, RESSLER, LISTER, & STABLEY; INSP. ZE SGTS. SWARTZ & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1994 MPOETC
Mandatory In - Service training, to be held June 8 and 9, 1994
at the Northern Regional Police Department from 0800-1600 daily.

6/8/94 34914 Legal Updates
6/8/94 34915 Officer Safety Awareness IV
6/9/94 34916 Report Writing Made Easy

Lt. Stabley # 22
Sgt. Hill # 53
POIC Beck # 130
POIC Concepcion # 125
DLC Daryman # 83
Det Follmer # 124
Det Seiffert # 115
PO Wagner # 198

PO Kling # 168
PO T. Ross # 194
PO Behm # 119
PO Hansen # 177
PO Buchkoski # 145
PO Koltunovich # 189
PO S. Ross # 141

WE Smith
William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA

POLICE DEPARTMENT

SPECIAL

9/07/93

93-098-20

SUBJECT	DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS. MCCLAIN. VANGREEN, RESSLER, LISTER, & STABLEY; INSP. ZEAGE. SGTS. SWARTZ & MEHRING; CONCERNED PERSONS; TRAINING FILE; RECORDS; PERSONNEL	
REFERENCE	SPECIAL INSTRUCTIONS	
CLOSURE	RE-EVALUATION DATE	NO. PAGES

The following personnel will attend 1993 Fall Firearms Qualification to be held Thursday September 09, 1993 at the County FOP Range on Indian Rock Dam Road. Note there are 2 separate training blocks listed below. All persons are to bring their firearms duty equipment and duty ammo. We will complete qualifications in the State pistol and shotgun courses, the YCPD pistol course, clay target shooting, and there will be some firearms skill development shooting. Your Glock's will be stripped for cleaning and an update kit will be installed in your gun at this time.

0700 HOURS to NOON

Lt.	McClain	#	20
PO1C	Dacheux	#	162
PO1C	Beck	#	130
D1C	Daryman	#	83
Det.	J. McBride	#	171
PO	Good	#	151
PO	Wagner	#	198
PO	B. McBride	#	167
PO	George	#	123
PO	Behm	#	119
PPO	Figge	#	136

NOON - 1700 HOURS

Lt.	Vangreen	#	24
D1C	Williams	#	81
Det.	Follmer	#	124
PO	Bricker	#	190
PO	Stambaugh	#	108
PO	Levinsky	#	183
PO	Kling	#	168
PO	Santiago	#	161
PO	Clarkson	#	187
PO	R. Hill	#	138

WE Smith
 William E. Smith
 Chief of Police



CITY OF YORK, PENNSYLVANIA POLICE DEPARTMENT		TYPE SPECIAL	EFFECTIVE DATE 7/2/93	NUMBER 93-080-20
SUBJECT TRAINING ASSIGNMENT		DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER TRAINING FILE; RECORDS; PERSONNEL		
REFERENCE		SPECIAL INSTRUCTIONS		
ENCLOSURE		RE-EVALUATION DATE		NO. PAGES

The following personnel will attend the 90 minute 1993 Hazardous Materials update training, to be held at Northern Regional Police Dept. on the following dates and times :

Tuesday July 13, 1993 1300 - 1430 hours :
Sgt. Swartz, POLC Beck, POLC Dacheux, POLC Concepcion, D1C Daryman, Det. Follmer , PO Stambaugh, PO Hernandez, PO R. Hill

Tuesday July 13, 1993 1500 - 1630 hours :
Lt. McClain , POLC Girling, POLC Fuentes, POLC Walker, POLC Arnold, Det. Seiffert, PO Bricker, PO Kahley

Tuesday July 20, 1993 1300 - 1430 hours :
Lt. Downing, Lt. Stabley, Sgt. Stine, Sgt. Mehring, Det. Rohrbaugh, PO J.McBride, PO Wagner, PO Roberts, PO Bloss, PO Clarkson

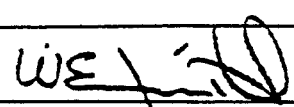
Tuesday July 20, 1993 1500 - 1630 hours :
Sgt. Hill, D1C Thompson, PO Kling, PO B.McBride, PO Utley, PO T. Ross, PO Hansen, PO Markley

Tuesday July 20, 1993 2000 - 2130 hours :
Lt. Ressler, Lt. Lister, Sgt. Brunner, Sgt. Fells, POLC Butler, POLC Kohler, PO Lawson , PO Hose, PO Kleynen , PO George, PO Ward, PO Behm, PO Koltunovich, PO S. Ross , PO Poole

Tuesday July 27, 1993 1300 - 1430 hours :
Sgt. Conklin, D1C Williams, POLC Brown, PO Good, PO Brewster, PO Muldrow, PO Beveridge, PO Pfeifer, PO Santiago

Tuesday July 27, 1993 1500 - 1630 hours :
POLC Ford, PO Heist, PO Heilman, PO Leppo, PO Levinsky, PO Fetrow, PO Daniels, PO Knauer, PO Mincemoyer, PO Peddicord

Tuesday July 27, 1993 2000 - 2130 hours :
Sgt. Veseth, Sgt. Sullivan, Sgt. Blemler, POLC Barth, PO J. Brown, PO Adams, PO Spence, PO Tschopp, PO Wentz, PO Searfoss, PO J. Veater, PO Buchkoski, PO Losty, PO E. Veater, PO Nicholas


William E. Smith
Chief of Police

JUL 27 1993



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE
SPECIAL

EFFECTIVE DATE
03/01/93

NUMBER
93-046-2

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN
VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE
SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER
TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1993 MPOETC Mandatory In-Service Training on May 17 and 18, 1993 at Spring Garden Police Department. Hours of the complete training days will be 0800-1630 hours. This 2 day course update includes the following sections and topics :

- 34587 - Ethnic Intimidation and Legal Update
- 34588 - Case Preparation
- 34589 - Officer Safety Awareness III

Lt. Vangreen # 24
Insp. Zeager # 31
Sgt. Conklin # 52
POIC Dacheux #162
POIC Fuentes #101
Det. Rohrbaugh #150
Det. Follmer #124

PO Leppo #148
PO Kling #168
PO Kahley #106
PO Spence #122
PO Ward #133
PO Behm #119

WES

William E. Smith
Chief of Police

****Note:** Everyone in this class should have received confirmation by mail from HACC for this course. If you have not, contact Lt. Downing ASAP.

MAR 02 1993



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE

SPECIAL

EFFECTIVE DATE

-02/26/93

NUMBER

93-041-2

SUBJECT

TRAINING ASSIGNMENT

DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAIN
VANGREEN, RESSLER, LISTER & STABLEY; INSP. ZE
SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PER
TRAINING FILE; RECORDS; PERSONNEL

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PAGES

The following personnel will attend 1993 Spring Firearms
Qualification to be held Friday, May 14, 1993 at the County FOP
Range on Indian Rock Dam Road. This training will occur from 0800-
1600 hours. Bring your complete duty gun belt.

Capt.	Perelman	#	3
Sgt.	Sullivan	#	68
DIC	Williams	#	81
PO	Good	#	151
PO	Heilman	#	105
PO	Utley	#	179
PO	Wentz	#	176
PO	Behm	#	119
PO	Nicholas	#	131

WE Smith

William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

<p>SUBJECT</p> <p>TRAINING ASSIGNMENT</p>	<p>TYPE</p> <p>SPECIAL</p>	<p>EFFECTIVE DATE</p> <p>02/24/93</p>	<p>NUMBER</p> <p>93-036</p>
<p>REFERENCE</p>	<p>DISTRIBUTION CAPTS. PERELMAN & GROSS; LTS MCCLAVE, VANGREEN, RESSLER, LISTER & STABLEY; INSP. SGTS. BRUNNER, SWARTZ & MEHRING; CONCERNED PERSONNEL TRAINING FILE; RECORDS; PERSONNEL</p>		
<p>ENCLOSURE</p>	<p>RE-EVALUATION DATE</p>		<p>NO. PAGES</p>

The following personnel will attend in-service training on March 26, 1993 at the Lincoln Fire Company. CPR re-certification will begin at 0800 hours. CROWD CONTROL training will take place in the afternoon session until 1600 hours.

Sgt.	Conklin	#	52
Sgt.	Hill	#	53
PO1C	Beck	#	130
PO1C	Fuentes	#	101
PO1C	Butler	#	154
PO	Kling	#	168
PO	Roberts	#	146
PO	Hose	#	103
PO	George	#	123
PO	Searfoss	#	185
PO	Behm	#	119
*PEO	Enders	#	258

WE Smith

William E. Smith
Chief of Police

SCHEDULED INSTRUCTOR FOR THIS DATE : Lt. Stabley
* CPR only



POLICE DEPARTMENT

SPECIAL

10-07-92

92-10

SUBJECT

TRAINING ASSIGNMENT

 DISTRIBUTION CAPTS. McMASTER, PERELMAN,
 LTS. McCLAIN, RESSLER, LISTER, VANGREEN,
 SGTS. BRUNNER, SWARTZ, MEHRING; PERSONS
 CONCERNED PERSONS, RECORDS, TRAINING

REFERENCE

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. PA

The following personnel will attend Mandatory In Service
 Training at the Spring Garden Twp Police Department from
 0800 hrs to 1600 hours on November 9 and 10, 1992 .

Lt.	Vangreen	#	24
Insp.	Zeager	#	30
PO1C	Walker	#	142
PO	Roberts	#	146
PO	A. Adams	#	184
PO	Kahley	#	106
PO	Spence	#	122
PPO	Behm	#	119
PPO	Veater	#	128
PPO	R. Hill	#	138
PPO	Koltunovich	#	189

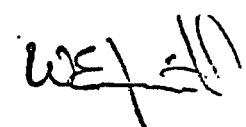
William E. Smith
 Chief of Police



POLICE DEPARTMENT		SPECIAL	10-05-92	92-095-
SUBJECT		DISTRIBUTION CAPTS. McMASTER, PERELMAN, LTS. McCLAIN, RESSLER, LISTER, VANGR SGTS. BRUNNER, SWARTZ, MEHRING; PERS CONCERNED PERSONS, RECORDS, TRAINING		
TRAINING ASSIGNMENT		SPECIAL INSTRUCTIONS		
REFERENCE				
ENCLOSURE		RE-EVALUATION DATE		NO. PA

The following personnel are to report to the York County Firearms Range on Indian Rock Dam Road Wednesday, October 21, 1992 from 0800 hrs to 1600 hours for fall Firearms Training. Bring a writing utensil for note taking and all appropriate gun belt gear.

Lt.	Vangreen	#	24
PO1C	Barth	#	195
PO1C	Walker	#	142
PO	Stambaugh	#	108
PO	J. McBride	#	171
PO	Beveridge	#	134
PO	Kahley	#	106
PO	Hose	#	103
PPO	Behm	#	119
PPO	Markley	#	104
PPO	Poole	#	135


William E. Smith
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

	TYPE SPECIAL	EFFECTIVE DATE 05/13/92	NUMBER 92-045
SUBJECT TRAINING ASSIGNMENT	DISTRIBUTION Capts. Smith, McMaster, Perelman; Lts. McClain, Downing, Ressler, Vangreen; Sgts. Brunner, Swartz, Mehring; Training; Records; Personnel; Concerned Persons		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE	NO. P.	

The following personnel will attend a HAZ MAT First Responder course at Northern York County Regional Police Department on Wednesday, June 3, 1992.

1030 - 1430

Sgt. Sullivan, #68
PO Sheesley, #180
PO Knauer, #126
PO Santiago, #161
PPO Veater, #128
PPO Behm, #119

1530 - 1930

Lt. Downing, #21
D1C Williams, #81
PO J. McBride, #171
PO Kahley, #106
PO Spence, #122
PO Butler, #154
PO M. Hose, #103
PO Utley, #179
PO T. Ross, #194
PO Ward, #133

William M. Hose
Chief of Police



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

EFFECTIVE DATE

NUMBER

SPECIAL

03/20/92

92-02

SUBJECT

TRAINING ASSIGNMENT

REFERENCE

DISTRIBUTION

Capt. Hose, Smith, McMaster;
Lts. McClain, Perelman, Downing, Vangreen;
Sgts. Ressler, Mehrling, Training, Records;
Personnel; Concerned Persons

SPECIAL INSTRUCTIONS

ENCLOSURE

RE-EVALUATION DATE

NO. P

The following officers will report for CPR certification and Firearms Qualification on Fri., March 27, 1992 as follows:

CPR at the Mayor's Conference room at 0800 hrs. and Firearms Qualification at the County Firearms Range (Indian Rock Dam) at 1200 hrs.;

Capt. McMaster, #5
POIC Fuentes, #101
PO Sheesley, #180
PO Levinsky, #183
PO J. McBride, #171
PPO Behm, #119
POIC Girling, #173

Firearms Qualification at the County Firearms Range (Indian Rock Dam) at 0800 hrs. and CPR at the Mayor's Conference Room at 1200 hrs;

Sgt. Lister, #63
PO Good, #151
PO Roberts, #146
PO Bloss, #149
PO Lawson, #193
PO Kohler, #158
PPO Searfoss, #185
PO D. Leppo, #148

Range Instructors:

Sgt. Stine, #65
POIC Girling, #163 (PM Only)
PO D. Leppo, #148 (AM Only)

CPR Instructors:

PO Fells, #157

William M. Hose
Chief of Police

CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

SUBJECT	TYPE SPECIAL	EFFECTIVE DATE 01/06/92	NUMBER 92-0
TRAINING ASSIGNMENT	DISTRIBUTION Capts. Hose, Smith, McMaster; Lts. McClain, Perelman, Downing, Vangreen Sgts. Ressler, Swartz, Training, Records Personnel; Concerned Persons;		
REFERENCE	SPECIAL INSTRUCTIONS		
ENCLOSURE	RE-EVALUATION DATE		NO.

The following officers will attend PR 24 and Pepper Mace Training at the Lincoln Fire Co. on Monday, January 13, 1991 from 0800 until 1600. Instructors for the PR 24 will be PO Arnold & Fetrow. POIC Barth & PO Blemler will instruct the Pepper Mace class.

PPO Veater, #128

PPO Behm, #119

PPO Freed, #136

PPO Hill, #138

PPO Heiser, #177

PPO Buchkoski, #145

PPO Koltunovich, #189

William M. Hose
William M. Hose
Chief of Police

Note: the officers assigned to this training should bring a towel



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE	EFFECTIVE DATE	NUMBER
SPECIAL	12/2/91	91-094
SUBJECT		
TRAINING ASSIGNMENT		
REFERENCE		
ENCLOSURE		
RE-EVALUATION DATE		NO. PAGES

DISTRIBUTION Capts. Hose, Smith, McMaster;
Lts. McClain, Perelman, Downing, Vangreen;
Sgts. Ressler, Swartz, Training, Records;
Personnel; Concerned Persons;

SPECIAL INSTRUCTIONS

Probationary Police Officers Curtis D. Behm, #119 and John M. Veater, #128 will be assigned to Field Training as follows:

12/16/91 - 01/05/92	(3 weeks)	7PM-3AM
01/06/92 - 01/12/92	(1 week)	Detective Bureau
01/13/92 - 01/19/92	(1 week)	7AM-3PM
01/20/92 - 02/09/92	(3 weeks)	Community Police Squad
02/10/92 - 03/22/92	(6 weeks)	11PM-7AM
03/23/92 - 05/03/92	(6 weeks)	3PM-11PM

Probationary Police Officers Brian D. Freed, #136 and Randall S. Hill, #118 will be assigned to Field Training as follows:

12/16/91 - 12/22/91	(1 week)	Detective Bureau
12/23/91 - 12/29/91	(1 week)	7AM-3PM
12/30/91 - 02/09/92	(6 weeks)	3PM-11PM
02/10/92 - 03/01/92	(3 weeks)	7PM-3AM
03/02/92 - 03/22/92	(3 weeks)	Community Police Squad
03/23/92 - 05/03/92	(6 weeks)	11PM-7AM

William M. Hose
Chief of Police

ENCLOSURE



CITY OF YORK, PENNSYLVANIA
POLICE DEPARTMENT

TYPE GENERAL	EFFECTIVE DATE 05/01/88	NUMBER 88-001-03
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SUBJECT

Administration of Discipline

DISTRIBUTION

All Police Personnel

- REFERENCE (a) IACP Managing for Effective Police Discipline, pp. 159-183
 (b) GenO 81-003-02 dtd 8/1/81
 (c) GenO 79-004 dtd 2/14/79
 (d) Section 111.06, Investigations, Administrative Code of the City of York
 (e) Section 121.04, Rules & Regulations, ibid.
 (f) Section 145.05, Manual of Rules, ibid.

SPECIAL INSTRUCTIONS

Cancel GenO 83-013-03

RE-EVALUATION DATE

05/01/89

NO. PAGE

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I. PURPOSE

To establish policies and procedures for the administration of discipline within this department.

II. POLICY

The Chief of Police is responsible for the administration of discipline within this department. With the exception of oral and written reprimands and temporary relief from duty, all disciplinary actions must be taken or approved by the Chief Police. The following procedures will govern disciplinary procedures for all police officers and nonunion support personnel.

III. PRODECURES

A. Penalties

The following penalties may be assessed against any member as disciplinary action:

1. Docking of Pay

Any supervisor or commanding officer may send a member home to correct unsatisfactory personal appearance as defined in Rule B-38 of reference (b), and dock him or her for the time elapsed until he or she returns to duty.

2. Oral Reprimand

Any supervisor or commanding officer may orally reprimand a subordinate. Such reprimands will be given in private and if they constitute counseling sessions for 1st level offenses, must be noted on commanding officers' reports for future reference.

- a. Reprimand shall be acknowledged by signatures, signed on the signature line, of recipient and supervisor.